

## BOARD OF PUBLIC WORKS AND SAFETY MINUTES

January 13, 2014

The City of Nappanee Board of Public Works and Safety met in regular session on Monday, January 13, 2014 at 3:30 PM in the Council Chambers at the Nappanee Municipal Center. Mayor Thompson called the meeting to order.

**ROLL CALL:** On call of the roll the members were present or absent as follows:

**Present:** Larry Thompson, Philip Jenkins, Rodney Stump

**Absent:** None

**Others Present:** Clerk-Treasurer Kimberly Ingle, City Attorney Brian Hoffer, EMS Chief Jim Sumpter Jr., Police Chief Julie Dijkstra, Street Supt. Brent Warren, Water-WWTP Supt./Manager Gale Gerber, Zoning Administrator/Fire Chief Don Lehman, Park Supt. Donald Aleo II, Deputy Clerk-Treasurer Lori Stewart, one member of the news media, and two guests.

**APPROVAL OF THE MINUTES:** Mayor Thompson stated that the first order of business was to approve the minutes from the regular meeting held on December 23, 2013 and the special meeting held on December 30, 2013. Philip Jenkins then made a motion to approve both the minutes from December 23 and December 30, 2013, as mailed by the Clerk of the Board. Mayor Thompson seconded the motion and it carried, *viva voce*.

**CITIZEN INPUT:** The next order of business was to approve three Sewer Bill adjustments as follows: 251 N. Oakland in the amount of \$42.19; 402 W. Walnut in the amount of \$18.01; and 1251 Golfview Drive in the amount of \$44.97. Gale Gerber reported that the residence at 1251 Golfview was found to be using a water operated backup sump pump which is not allowed and will be contacted to inform them of such. Philip Jenkins then made a motion to approve these adjustments as submitted. Rodney Stump seconded the motion and it carried, *viva voce*.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** The next order of business was to approve the annual Agreement with Indiana Landmarks to serve as consultants for the Historic Preservation Commission. Don Lehman reported that this is the same agreement as in years past. Mayor Thompson made a motion to approve the Agreement as submitted. Rodney Stump seconded the motion and it carried, *viva voce*.

The next order of business was to approve a request for proposals for two 2014 Police vehicles. Police Chief Julie Dijkstra stated that she would be asking for proposals from three dealerships using the same specifications as last year and would like to have them returned by Monday, January 27, 2014 at 9 AM. Mayor Thompson then made a motion to approve this request for proposals as submitted. Philip Jenkins seconded the motion and it carried, *viva voce*.

The next order of business was to approve a Public Notice of intent to apply for funds from the USDA Rural Development Fund for the CSO Project. Mayor Thompson then made a motion to approve this request as submitted. Rodney Stump seconded the motion and it carried, *viva voce*.

**APPROVAL OF ACCOUNTS PAYABLE VOUCHERS:** Rodney Stump made a motion to approve 2013 Water Operating APV Nos. 547-548 totaling \$4,381.35; 2014 Water Operating APV Nos. 1-27 totaling \$36,389.64; 2013 WWTP Operating APV Nos. 563-564 totaling \$2,282.19; 2014 WWTP Operating APV Nos. 1-30 totaling \$99,227.50; 2014 WWTP Improvement APV Nos. 31-32 totaling \$3,597.66; and 2014 NSP3 Grant APV Nos. 100-102 totaling \$22,067.22. Philip Jenkins seconded the motion and it carried, *viva voce*.

**REPORTS OF CITY OFFICERS:** Water-WWTP Supt./Manager Gale Gerber had no report.

Street Supt. Brent Warren had no report and thanked all the departments for their help with the snow removal during last week's storm.

Park Supt. Donald Aleo had no report.

Police Chief Julie Dijkstra asked permission to send Officer Tony Schmucker to Phoenix, Arizona to complete the required training to receive his Drug Recognition Expert certification. She stated that this training will be held February 17-21, 2014 and will be paid for with grant money other than his meals. Philip Jenkins then made a motion to approve this travel request as submitted. Rodney Stump seconded the motion and it carried, *viva voce*.

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Julie also informed the Board that she would be attending a clemency hearing this Thursday in Indianapolis for Michael Steele who was the individual convicted of murdering officer Butch Nine. She reported that he can apply for clemency every four years and she will be attending the hearing to read letters and present signed petitions that have been written asking them to deny his request.

Fire Chief Don Lehman had no report.

EMS Chief Jim Sumpter had no report.

Zoning Administrator Don Lehman had no report.

**ADJOURNMENT:** The meeting adjourned at 3:42 PM.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk of the Board